

TOWN OF WILBRAHAM
240 Springfield Street
Wilbraham, Massachusetts 01095
Phone: (413) 596-2800

BOARD OF SELECTMEN

Robert W. Russell
Robert J. Boilard
Susan C. Bunnell
selectmen@wilbraham-ma.gov



INTERIM TOWN ADMINISTRATOR
Thomas P. Sullivan

BOARD OF SELECTMEN MEETING
MONDAY, MAY 4, 2015
6:30PM AT TOWN OFFICE BUILDING
AGENDA

EXECUTIVE SESSION

6:30 To comply with the provisions of any general or special law requirements; and to conduct strategy sessions in preparation for contract negotiations with non-union personnel

PLEDGE OF ALLEGIANCE

APPOINTMENTS WITH THE BOARD

- 7:00 Ratification of Police Chief Contract
- 7:10 Public Hearing: Petition to Amend Fountain Park Use Guidelines
- 7:20 Public Hearing: Petition for Underground Electric Conduits – National Grid
- 7:30 Annual Town Meeting Preparation Discussion – George Reich, Town Moderator, Beverly Litchfield, Town Clerk, Atty. Michael Hassett, Town Counsel and Daniel Miles, Chairman of the Finance Committee, Thomas Sullivan, Assistant Town Administrator of Budgeting and Finance/Treasurer/Collector; and other participants
- 7:40 Human Resource/Personnel Matters – Herta Dane, Human Resource Coordinator
- Approval of New Job Description, Title and Grade Placement for the Union Position in the Accounting Office
 - Approval of hire requests: 1 Staff Accountant ; 1 Assistant Mechanic and 1 Heavy Equipment Operator
 - Approval of Policies:
 - Domestic Violence Leave
 - Parental Leave
 - Acceptance of Elaine Wrubel's Retirement

OPEN SESSION -- for topics not reasonably anticipated 48 hours in advance of meeting, such as
Town Administrator's Report
Board of Selectmen updates
Citizens Open Forum

OLD BUSINESS

Approval of the Amendment to the Cafeteria Plan Document

NEW BUSINESS

Request for Transfer from the Reserve Fund – Fire Department
Approval of the Amendment to the Hot In Place Asphalt Recycling Contract with Highway Corp.
Approval of the Extension of the Lease Agreement between the Town of Wilbraham and the Roman Catholic Bishop of Springfield for 310 Main Street (Memorial School)

LICENSING AND OTHER APPROVALS

Application relative to Charitable Walking, Running or Racing Event – Minnechaug Land Trust
Request for Use of Public Property – 5k Road Race/Walk – Margolis Orthodontics

MINUTES OF MEETINGS

March 2, 2015	April 13, 2015 executive session	April 13, 2015
March 2, 2015 executive session	April 28, 2015	March 7, 2015
March 30, 2015	March 16, 2015 executive session	March 16, 2015
April 6, 2015 executive session	April 6, 2015	

*Agendas are posted at least 48 hours in advance of a meeting.
Agendas may change to reflect unforeseen business; updated agendas will be reposted as necessary.*
